



**Suzuki Charter School**  
**Parent School Council Meeting and AGM**  
**Thursday, June 14, 2018**  
**10-11am in the learning commons**

Council Chair: Kelly Komm  
Vice Chair: Danielle Goodleaf  
Secretary: Jacqueline Buch  
Principal: Karen Spencer

**1. Call to Order at 10:11am**

- a. Welcome: Kelly Komm
  - >Attendees: Alanna Prins-Finley; Kelly Komm; Danielle Goodleaf; Karen Spencer

**2. Matters for Approval**

- a. Approval of Agenda: Kelly Komm
  - >Moved by KK to approve the agenda; seconded by DG.
- b. Approval of Minutes of the Previous Meeting: Kelly Komm
  - >Moved by DG to approve the May 2018 meeting minutes; seconded by KK.

**3. Matters for Discussion**

- a. Calendar for 2018/19 - meetings; council information; parent workshops
  - >APEGA; Box Cars; Saffron; Mindfulness
- b. Community BBQ planning update: Kelly Komm
  - >Coordinator of the BBQ - DG.
  - >Coordinator of purchases - KK.
  - >Volunteers needed.
  - >KS to post BBQ Volunteer request through newsletter/messenger.
  - >Watermelon and condiments are ordered. Parents to bring knives and cutting boards.
  - >DG to get box of non-latex gloves are needed.
  - >Volunteer sign-up sheet is posted on front bulletin board.
- c. Succession planning for council executive: Kelly Komm
  - >Openings for Vice or Co-Chair and Secretary.
  - >Advocacy for School Council at Community BBQ.
  - >DG to create flyers for printing.
  - >Meet and Greet September 2018 plans.
  - >KK develop class representation poster.
  - >KS to get Council buttons and banner.
- d. School Council Association PD Workshop selection for 2018/19: Danielle Goodleaf
  - >KS to schedule School Council Purpose and Tools for Effective School Councils workshop through Alberta School Councils' Association - November
- e. Parent Council Annual Report
  - >KK completed draft which will be submitted by June 30, 2018
- f. NanoWriMo update: Kelly Komm
  - >NaNoWriMo Workshop dates 2018/19 - November 2 and 16, 2018 @6pm

- >Celebration on January 25, 2019 @12
- >KK and DG to share NaNoWriMo resources during September 18 staff meeting @12:00.
- g. Staff Appreciation planning update: Kelly Komm
  - >Plans to create Thursday, June 14, 2018.

#### **4. Matters for Noting**

- a. Principal Report: Karen Spencer
  - >Active Citizenship Update

#### **5. Other Business**

- a. Items for Consideration for 2018/19 Council Agendas: Kelly Komm
  - >Grandparents Day

#### **6. Adjournment**

- a. Future Meeting Dates:
  - August 29, 2018 @8:00am - Meet and Greet and Class Representation
  - October 4, 2018 - AGM @10am
  - November 1, 2018 @6pm
  - December 6, 2018 @10am
  - February 7, 2019 @6pm
  - April 11, 2019 @10am
  - June 6, 2019 @10am