

**SUZUKI CHARTER SCHOOL SOCIETY  
SCHOOL BOARD MEETING MINUTES**

**Via Zoom**

**Thursday January 14, 2021**

**6 p.m. Via ZOOM due to COVID-19**

**Please note the meeting was recorded.**

**Present: Treena Gish, Frank Doruiter, Jen Garrison, Nicole Palmer, James Garrison, Tara Beland, Jenelle Clark, and Eric Taub.**

**Administration: Lynne Paradis, Heather Christison**

**Public Members: Alana Prins-Finley Danielle Garden, Susanna So, Tim Peyton and Leah Bamford**

1. Call to order at 6:01p.m. by Chair Palmer.
2. Approval of agenda.

**Motion 21:01 Moved by Tara Beland that the Board approve the agenda as circulated with the following change: #4 of the agenda, Board Professional Development will be completed after the board meeting.**

**APPROVED**

3. Approval of the minutes from the November 26, 2020 Board meeting. (E)

**Motion 21:02: Moved by James Garrison that the Board approve the minutes from the November 26, 2020 Board meeting as circulated.**

**APPROVED**

4. SCSS Board Professional Development Plan (PDP) for the 2020-2021 year.  
On December 28, 2020 Vice Chair Gish circulated an email to the board members with a PD Plan for the book study the board has decided on, Dare to Lead. Vice Chair Gish will lead the first session, which includes the introduction and part 1, section 1. This item was completed after the adjournment of the public portion of the board meeting.

5. Reports

- Board Chair  
Chair Palmer informed the board members that Director Haque has informed the Chair that due to a change in his work schedule, Director Haque, will be unable to attend all board meetings. He would like to stay on the board and will keep informed on the board's activities and attend meetings when possible.
- Superintendent – see attached.
- Secretary Treasurer – see attached.



**Motion 21:03: Moved by Eric Taub that the Board accepts the Board Chair, Superintendent and Secretary Treasurer's reports as presented.**

**APPROVED**

6. Suzuki Charter School Society Code of Behavior- attached.  
The board reviewed the Board Meeting Code of Conduct and approved the attached Code of Behavior for board members to follow for SCSS Board Meetings.

**Motion 21:04: Moved by Jen Garrison that the Board agrees to adhere to the Code of Behavior for SCSS Board Meeting for the 2021-2022 board meetings.**

**APPROVED**

7. Appointment of Board Committees chairs and members for the 2020-2021 year. It is customary for the board to review the board committee membership at the first board meeting following the Annual General Meeting to allow new board members the opportunity to join a committee(s) and gives returning board members the opportunity to confirm their membership to a committee or move to another committee.

Current membership of the of board committee members and chairs to the board committees are:

**Current Committees of the Board**

- Finance – Frank Doruiter (Chair), Treena Gish and Nicole Palmer
- Casino – Treena Gish (Chair) Eric Taub and James Garrison
- Bursary – Jen Garrison (Chair), Ehsanul Haque, Tara Beland
- Policy and bylaw review – Nicole Palmer (Chair), Frank Doruiter and James Garrison
- Human Resources Committee –Nicole Palmer (Chair) and Treena Gish
- Staff Recognition – Tara Beland (Chair) Eric Taub and Ehsanul Haque
- The Association of Alberta Public Charter School SCSS Rep.– (not listed in the SCSS Board Policy Manual as a committee) Ehsanul Haque and Nicole Palmer

After some discussion, the board has decided on the following membership to board committees:

The board committees for the 2021-2022 year shall be:

- Finance – Frank Doruiter (Chair), Treena Gish and Nicole Palmer
- Casino – Treena Gish (Chair) Eric Taub and James Garrison
- Bursary – Jen Garrison (Chair), Jenelle Clark, Tara Beland
- Policy and bylaw review – Nicole Palmer (Chair), Frank Doruiter and James Garrison

Handwritten signature and initials, possibly 'AC'.

- Human Resources Committee –Nicole Palmer (Chair) and Treena Gish
- Staff Recognition – Tara Beland (Chair) Eric Taub and Jenelle Clark
- The Association of Alberta Public Charter School SCSS Rep\_– (not listed in the SCSS Board Policy Manual as a committee) James Garrison and Nicole Palmer

8. The Association of Alberta Public Charter Schools. (TAAPCS).

Chair Palmer provided the board with a summary of TAAPCS activities.

- Priorities committee – standing committee communication, stakeholders and advocacy committee – the committees are working on a document to share with all charter schools which provides tips on what has worked in charter school.
- Charter Assurance – meeting with Superintendents and Alberta Education. No evaluations for the 2020-2021 year.
- Advocacy Committee for Parent Council all charters are asked to look at their communication between their boards and the school council to ensure communication between the two entities is strong.
- TAAPCS is asking for suggestions from all charters on professional development topics as TAAPCS would like to offer some PD to all charters.

9. Fee for Service Programs. Student registrations are well underway for the 2021-2022 school year and the board is looking forward to implementing the next step in the SCS junior high expansion plan by adding grade eight. This will increase our enrolment which will, in turn increase the schools need for space. To accommodate this need, unfortunately it will be necessary to discontinue the existing community preschool program at the end of June 2021.

The board would like to take a moment to celebrate our community preschool program. It was a worthwhile program that the Board enjoyed operating and have appreciated the support of families who have used the service. The Board is very happy to confirm however, that the before and after school programs and the KinderCare program (providing sufficient student registrations) will continue. The board will review the KinderCare program in the Spring of 2022.

**Motion 21:05: Moved by Jenelle Clark that the board approves the conclusion of the Preschool Program as of June 30, 2021.**

**APPROVED**

10. Board Evaluation. The Human Resources committee will be circulating a board evaluation document prior to the February 18,2021 board meeting. At the February board meeting board members will formally approve the process.

11. Board Work Plan – attached.

12. Correspondence – none.



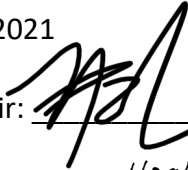
13. Comments from parents, staff and public.

- Danielle Garden told the board that online learning has improved since Spring 2020.

14. Adjournment at 7:42 p.m.

Approve by Board Motion on February 18, 2021

Signature of Nicole Palmer, SCSS Board Chair:

A handwritten signature in black ink, appearing to be 'NP', written over a horizontal line.

Signature of Heather Christison, Secretary Treasurer:

Heather Christison