

**SUZUKI CHARTER SCHOOL SOCIETY  
SCHOOL BOARD MEETING AGENDA  
Learning Commons**

**Thursday December 21, 2017**

**Present: Nicole Palmer, Frank Doruiter, Jen Garrison, Jason Gariepy, Treena Gish, Rene de Meulles, Boris Vidal, Tara Beland, Lynne Paradis, Heather Christison.**

1. Call to order at 5:40 p.m. by Chair Vidal.
2. Approval of agenda.

**Motion 17:63 Moved by Jen Garrison that the board approve the agenda as circulated.  
APPROVED**

3. Approval of the minutes from the November 23, 2017, Board meeting.

**Motion 17:64 Moved by Nicole Palmer that the board approve the minutes from the November 23, 2017 meeting as circulated.  
APPROVED**

4. Reports
  - Board Chair reported that he attended a professional development session at Aurora Charter School on December 6, 2017. Aurora is hosting another board professional development on January 15, 2018. SCSS board members are encouraged to attend.
  - Superintendent- attached
  - Secretary Treasurer – attached
  - Advocacy Committee -attached

5. The Association of Alberta Public Charter Schools (TAAPCS). (E )  
A special meeting of TAAPCS to discuss membership fees was held on December 7, 2017. Chair Vidal attended the meeting and provided a summary of the meeting. Two membership proposals for the 2018 – 2019 fees have been submitted for charter board to consider, a special meeting will be held in February 2018, and each member's representative will vote on the proposals. After some discussion the SCSS board is in favor of Option one.

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6. Superintendent and Board Evaluation

The Superintendent and Board Evaluation committee Chair, Jen Garrison, provided the committee’s recommendations for the Superintendent and Board evaluation. The board has chosen recommendation #2. Chair Vidal will contact the individual to discuss the details of the evaluations and will follow up with a letter of engagement.

7. Administrative Procedures

Admin procedures are the responsibility of the Superintendent. School and Senior Admin have undertaken the task of reviewing and revising, where appropriate, the admin procedures to ensure alignment with Board policies and current practice. The Superintendent provided the revised Admin Procedures as information to the Board. Attached is Section 100 General Administration

8. School Calendar.

Setting the school calendar is the responsibility of the board. Dr. Paradis presented two options for the 2018-2019 school year for the board’s consideration and suggestions. Dr. Paradis will be providing the staff an opportunity to offer feedback to these two options in the New Year. Dr. Paradis will bring the calendar back to the board in March 2018.

9. Educational Research Project

Dr. Paradis will apprise the board of the ongoing research.

10. Board Tracking Report – ( E)

11. Correspondence (E)

12. In camera

**Motion: 17:65** Moved by Jen Garrison that the board move in camera.

**APPROVED – TIME 7:59 p.m.**

**Motion: 17:66** Moved by Treena Gish that the board move back into a public meeting.

**APPROVED – TIME 8:02 p.m.**

**Motion 17:67** Moved by Rene de Meulles that the board offer Candidate One a temporary part time teaching position, to June 30, 2018. This part time temporary teaching position will become available when employee # 22013 takes a leave in March 2018.

**APPROVED**

13. Adjournment – 8:03 pm

Approved January 18, 2018

Signature of Chair Boris Vidal



Signature of Secretary Treasurer Heather Christison

