

**NOTICE OF BOARD MEETING**  
**SUZUKI CHARTER SCHOOL BOARD MEETING**

Thursday June 17, 2021  
Via ZOOM due to COVID-19

If you wish to join in the public portion of the Board of Directors meeting please contact the Secretary Treasurer (email: [christison@suzukischool.ca](mailto:christison@suzukischool.ca)) before 4:00 Thursday May 20, 2021 , 2021 so that you be provided with the necessary information to access the on line meeting.

**Please note the meeting will be recorded.**

**SUZUKI CHARTER SCHOOL SOCIETY (SCSS)**  
**SCHOOL BOARD MEETING AGENDA**

Via Zoom  
Thursday June 17th, 2021  
6:00 p.m.

1. Call to order.
2. Approval of agenda.

**Recommendation: The Board approve the agenda as circulated.**

3. Approval of the minutes from the May 20th, 2021 Board meeting. (E)

**Recommendation: The Board approve the minutes from the May 20th, 2021 Board meeting as circulated.**

4. **Organizational of SCSS Board of Directors effective June 2021.**

As requires under SCSS Board Policy #7, an organizational meeting of the Board shall be the first meeting following the annual general meeting of Suzuki Charter School Society. The organization meeting shall include, but not restricted to the election of a Vice Chair, establishment of a schedule for regular board meetings, approval of the annual work plan for the Board, create the ad hoc committee of the Board and appoint members and review the director conflict of interest stipulations and determine any disclosure of information requirements.

Attached is a proposed schedule of meetings dates for the board's consideration, as well as a proposed workplan, a copy of the board committee descriptors from the Board Policy Manual, the Board Code of Conduct and Code of Behavior.

Board members are asked to review the board committees and come to the board meeting prepared to volunteer to sit on at least one of the committees.

Board Chair Palmer will lead the board through the organizational of the Board of Directors for the 2021-2022 school year.

**Recommendation: That the board elect the Vice Chair.**

**Recommendation: That the board determine the schedule of the board meeting for the 2021-2022 school year.**

**Recommendation: That the board approve the annual work plan for the 2021-2022 school year as presented.**

**Recommendation: That the board appoint board committee chairs and members**

**Recommendation: That the board review the Board Director Code of Conduct (see attached and the SCSS Code of Behavior (see attached)).**

#### 5. Reports

- Board Chair
- Superintendent (E)
- Secretary Treasurer (E)

**Recommendation: The Board accepts the Board Chair, Superintendent and Secretary Treasurer reports as presented.**

#### 6. Superintendent Evaluation.

Vice Chair Gish will provide a summary of evaluation process and outcome.

**Recommendation: The Board accept the Superintendents of Schools Evaluation that was conducted lead by the Board Chair and Vice Chair with input from all board during the evaluation session held prior to June 17<sup>th</sup>, 2021 public board meeting.**

#### 7. Change of signing authority.

The SCSS bylaws state the signing authorities shall be the Board Chair, Vice Chair and Secretary Treasurer. The board may want to name an additional board member to have signing authority. With the current Secretary Treasurer retiring in July 202, and Frank Doruiter resignation from the board, the signing authorities need to be updated. Board Work Plan 2020-2021.

**Recommendation: The Board name new signing authorities for Suzuki Charter School Society**

#### 8. Correspondence. (E)

9. Board Work Plan - attached

10. Comments from parents, staff and public.

11. In camera, if required. Matters that qualify for in camera (board members only) discussions are limited to issues related to land, labor, or law.

12. Adjournment.

Approve by Board Motion on September

Signature of Nicole Palmer, SCSS Board Chair: \_\_\_\_\_

Signature of Heather Christison, Secretary Treasurer: \_\_\_\_\_