

**NOTICE OF BOARD MEETING**  
**SUZUKI CHARTER SCHOOL BOARD MEETING**

Tuesday November 23, 2021

Via ZOOM due to COVID-19

If you wish to join in the public portion of the Board of Directors meeting please contact the Secretary Treasurer (email: [mbelekej@suzukischool.ca](mailto:mbelekej@suzukischool.ca)) before 4:00pm on Friday November 19<sup>th</sup>, 2021 so that you can be provided with the necessary information to access the online meeting.

**Please note the meeting will be recorded.**

At Suzuki Charter School we acknowledge that we are on Treaty No. 6 territory, a traditional meeting grounds, gathering place, and travelling route to the Cree, Saulteaux, Blackfoot, Métis, Dene and Nakota Sioux. We acknowledge all the many First Nations, Métis, and Inuit whose footsteps have marked these lands for centuries. We also wish to honor the Elders, Knowledge Keepers and traditionalists who have gone before us and those who continue to walk with us today.

1. Call to order.
2. Approval of agenda.

**Recommendation: The Board approve the agenda as circulated.**

3. Approval of the minutes from the October 12, 2021 Board meeting. (E)

**Recommendation: The Board approve the minutes from the October 12, 2021 Board meeting as circulated.**

4. Reports
  - Board Chair
  - Superintendent (E)
  - Secretary Treasurer (E)
  - Bursary Committee

**Recommendation: The Board accepts the Board Chair, Superintendent, Secretary Treasurer and Bursary Committee reports as presented.**

5. The Association of Alberta Public Charter Schools. (TAAPCS).  
Director James Garrison to speak on the Priorities Committee.

6. The Annual Education Results Report 2020-2021 and the Three-Year Education Plan 2020-2021 to 2022-2023 (AERR)

The Annual Education Plan and Results Report (AERR) must be submitted to Alberta Education by November 30, 2021. The board has been provided drafts of the plan at the September and October 2021 board meetings for feedback. The attached documents include all the changes that have been suggested.

**Recommendation: The Board approves The Annual Education Results Report 2020-2021 as presented.**

7. Covid-19 – A review of the Covid-19 risk management plan and SSCS Covid-19 mandatory vaccination policy.

The Secretary Treasurer will update the board on the risk management plan, administrative procedure for Covid-19 mandatory vaccination and make recommendations for changes to the current plan and procedures in place.

**Recommendation: The Board approves changes to the covid risk management plan as presented.**

**Recommendation: The Board approves changes to the SCSS administrative procedure # 425 Covid-19 mandatory vaccination and rapid testing as presented.**

8. Board PD

Vice Chair Treena Gish to lead a General Information Session on School Finance.

9. Audited Financial Statements (AFS).

Finance Committee Chair Director Gish and Secretary Treasurer Mbeleke will present the AFS for the year ending August 31, 2021.

**Recommendation: The board accepts the Audited Financial Statements for the year ending August 31, 2021 as presented.**

10. Fall Update Budget 2021 -2022. (E)

The Finance committee will present the Draft Fall 2021-2022 Update Budget to the board and answer questions.

**Recommendation:** The board approves the Fall 2021 expenditure budget in the amount of **\$3,702,734.32** and that the board is fully aware this is a deficient budget. The board approves the use of **\$207,612.32** from the accumulated surplus from operating to be used for the shortfall.

**Recommendation:** The board approves Transportation Grants to Parents to be set at **\$487.70** per student for the 2021-2022 school year for students that qualify for the grant as per Alberta Education Act and are attending school in person.

11. Educational Research

The Superintendent will provide current information in the field of Educational Research.

12. Dates for upcoming Board Meetings

December 14, 2021 &  
February 15<sup>th</sup>, 2022 – Moved from February 8<sup>th</sup>, 2022

**Recommendation: The Board approves the above dates for the December 2021 and February 2022 Board meetings.**

13. Board Work Plan. (E)

14. Correspondence.

15. Comments from parents, staff and public.

16. In camera (Land, Labor, Legal/Law) – If required.

17. Adjournment.

Approve by Board Motion on November 15th, 2021

Signature of Nicole Palmer, SCSS Board Chair: \_\_\_\_\_

Signature of Judith Mbeleke, Secretary Treasurer: \_\_\_\_\_