

**SUZUKI CHARTER SCHOOL BOARD MEETING
MINUTES
THURSDAY, APRIL 13, 2023**

Present: Christine Garcia, Treena Gish, Jenelle Clark, Nichole Palmer, Melissa Rothwell, Susanna So, Kimberly Poong, Tara Belland, Eric Taub
Administration: Lynne Paradis, Barb MacIntyre

At Suzuki Charter School we acknowledge that we are on Treaty No. 6 territory, a traditional meeting grounds, gathering place, and travelling route to the Cree, Saulteaux, Blackfoot, Métis, Dene and Nakota Sioux. We acknowledge all the many First Nations, Métis, and Inuit whose footsteps have marked these lands for centuries. We also wish to honor the Elders, Knowledge Keepers and traditionalists who have gone before us and those who continue to walk with us today.

1. Call to order at 6:02
2. Approval of agenda

**Motion 23:21: Moved by Eric Taub that the Board approve the agenda as circulated.
APPROVED**

3. Approval of the minutes from the March 9, 2023, Board meeting.

**Motion 23:22: Moved by Jenelle Clark that the Board approve the minutes from the March 9, 2023 board meeting.
APPROVED**

4. Reports
 - Board Chair
 - Superintendent
 - Secretary Treasurer

**Motion 23:23: Moved by Susanna So that the Board accepts the reports as presented.
APPROVED**

5. Finance Committee

The chair of the Finance Committee provided a verbal overview of the draft budget and addressed questions about changes in funding from the province and anticipated expenditures for the coming year. The draft will be updated in the next month with

approval expected at the May board meeting. The province deadline for submission of the budget is May 31.

6. Governance Committee

The Chair of the Governance Committee provided an outline on changes to policy and/or bylaws. If recommendations can be brought forward and approved before the 21 day requirement, then these will be brought forward to the AGM.

7. AGM planning

The Superintendent led a discussion on the planning for the AGM on May 11. There is expected to be three vacancies on the Board so an election will occur. Directors were encouraged to review the nomination package and make any suggestions for changes before the packages will be made available to all parents.

8. Staff Appreciation

The Chair of the committee provided a verbal update on this event which is scheduled for Friday, June 2.

9. Retirement of School Principal

Karen Spencer has submitted her retirement notice effective August 23, 2023. This information has been shared publically.

Motion 23:24: Moved by Treena Gish to accept the resignation notice from Karen Spencer and extend hearty congratulations for her upcoming retirement and also extend sincere appreciation for years of dedicated service to Suzuki School.

APPROVED

10. Dates for upcoming Board Meetings

May 11, 2023 Board meeting with AGM following
June 22, 2023

11. Board Work Plan - updated

12. Correspondence – as attached

13. Comments from parents, staff and public – nothing to report

14. In camera (Land, Labor, Legal/Law) –

Motion 23:25 Moved by Kimberly Poong that the Board move in camera at 7:30.

APPROVED

15. Out of Camera


Motion 23:26: Moved by Tara Belland that the Board move out of camera at 7:43.

APPROVED

16. **Motion 23:27**: Moved by Christine Garcia to open the Superintendent's contract for review.

APPROVED

17. Adjournment at 7:45

Signature of Board Chair, Nicole Palmer 
Signature of Secretary Treasurer, Barb Medritge 