

## SUZUKI CHARTER SCHOOL BOARD MEETING

### Minutes

October 18, 2023

**Present:** Melissa Rothwell, Susanna So, Jenelle Clark, Eric Taub, Christine Garcia, Cristina Zier, Tammy Niina

**Administration:** Dr. Lynne Paradis, Barb MacIntyre

**Guests:** Kelley Charlebois, Tannis Klassen

**Regrets:** Kimberly Poong

At Suzuki Charter School we acknowledge that we are on Treaty No. 6 territory, a traditional meeting grounds, gathering place, and travelling route to the Cree, Saulteaux, Blackfoot, Métis, Dene and Nakota Sioux. We acknowledge all the many First Nations, Métis, and Inuit whose footsteps have marked these lands for centuries. We also wish to honor the Elders, Knowledge Keepers and traditionalists who have gone before us and those who continue to walk with us today.

1. Call to order at 6:00pm.
2. Approval of agenda.

**Motion 23:58 - Moved by Eric Taub that the Board approve the agenda as circulated.**  
**Approved**

3. Approval of the minutes from the June 22, 2023, Board meeting.

**Motion 23:59 - Moved by Susanna So that the Board approve the minutes from the September 20, 2023 board meeting as circulated.**  
**Approved.**

4. Reports
  - Board Chair
  - Superintendent
  - Secretary Treasurer

**Motion 23:60 - Moved by Jenelle Clark that the Board approve the reports provided as circulated.**  
**Approved.**

5. The Associate of Alberta Public Schools (TAAPCS)

Welcomed guest Kelley Charlebois, Executive Director, TAAPCS who did a presentation about the priorities last year, priorities for 2023/2024 and moving forward. Questions and discussions followed.

6. TAAPCS

The voting delegate attending the AGM on October 21, 2023 will be Jenelle Clark. The Board Chair shared the Director Committee Agenda and Pre-read for an October 21, 2023 meeting taking place before the AGM.

7. Work Plan

The 2023-2024 Board work plan was reviewed and revised. Added to the plan as part of the Strategic Planning engagement follow up, Melissa, Christine and Cristina will engage with Parent Council to inform and explore collaborative social event possibilities. Also added was the November 6 parent meeting presentation.

8. Committee Updates:

- Bursary – deferred to November
- Finance – Susanna provided a verbal update on the Group Benefit review to date and the Parent Provided Transportation Grant calculations.

**Motion 23:61 - Moved by Cristina Zier that the Board approve the Parent Provided Transportation Grant to parents of \$703, as set out by Alberta Education, per eligible student (over 1 km for K-Grade 6; over 2 km for Grade 7-9) less 5% administration fee. Total payable, on or before August 31, 2024, to parents approved by Alberta Education will be \$667.85**  
**Approved**

9. Dates for upcoming Board Meetings

Wednesday, November 22, 2023

Wednesday, December 20, 2023 (if needed)

10. Correspondence – no correspondence

11. Comments from parents, staff and public – no comments.

12. In camera (Land, Labor, Legal/Law) – none

13. Adjournment at 8:37pm.

Approved by Board Motion on Nov 22, 2023

Board Chair, Melissa Rothwell: M Rothwell

Secretary Treasurer, Barb MacIntyre: B MacIntyre